

## HOUSING ADVISORY BOARD

---

Meeting to be held in Civic Hall, Leeds, LS1 1UR on  
Tuesday, 29th November, 2016 at 4.00 pm

---

### MEMBERSHIP

Councillor D Coupar (Chair)

Councillor J Bentley

Councillor B Anderson

Councillor A Gabriel

Councillor S Hamilton

Councillor K Ritchie

#### Tenant/ Leaseholder

Ted Wilson  
Tracey McGarry  
Jo Hourigan

#### Independent Representative

Timothy Woods  
Matthew Walker  
Andrew Feldhaus

#### Co-opted Member

David Glew  
Chris Simpson

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

3

### **LATE ITEMS**

To identify any items which have been admitted to the agenda by the Chair for consideration.

(The special circumstances shall be specified in the minutes)

4

### **DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13 -16 of the Members' Code of Conduct

5

### **APOLOGIES FOR ABSENCE**

To receive any apologies for absence

6

### **MINUTES OF THE PREVIOUS MEETING**

1 - 16

To approve as a correct record the minutes of the Housing Advisory Board held on 13<sup>th</sup> September 2016

(Copy attached)

7

### **MATTERS ARISING FROM THE MINUTES**

17 -  
22

To consider any matters arising/ outstanding issues and actions from the minutes.

(Reports attached)

8

### **UPDATE FROM THE TENANTS REPRESENTATIVE**

To receive an update/feedback from Tenants Representatives on issues affecting Council House Tenants/ Services

(Verbal update to be provided)

9

**HOUSING LEEDS (HRA) REVENUE FINANCIAL POSITION PERIOD 6 - 2016/17**

23 -  
26

To consider a report by the Director of Environment and Housing which provides an update on the revenue financial position for the Housing Leeds (HRA) service as at the end of September 2016 (Period 6).

(Report attached)

10

**HRA CAPITAL FINANCIAL POSITION PERIOD 6 2016/17**

27 -  
40

To consider a report by the Director of Environment and Housing which provides a financial position statement on the HRA Housing Leeds Capital programme at period 6 for the financial year 2016/17.

The report also includes details of Housing Leeds & BITMO refurbishment programme (Section 3) and Housing Leeds Council House Growth Programme (Section 4)

(Report attached)

11

**HRA BUDGET 2017/18 - KEY ISSUES INFLUENCING THE DETERMINATION OF THE 2017/18 REVENUE BUDGET**

41 -  
44

To consider a report by the Director of Environment and Housing which sets out details of the factors that are influencing the determination of the 2017/18 HRA budget.

(Report attached)

12

**COUNCIL HOUSE GROWTH PROGRAMME**

To receive an update on the Council House Growth Programme.

(Powerpoint Presentation)

13	<b>LETTINGS POLICY REVIEW - CONSULTATION UPDATE</b>	45 - 56
	To consider a report by the Director of Environment and Housing which provides an update with the Lettings Policy Review consultation.	
	(Report attached)	
14	<b>DIGITAL INCLUSION</b>	57 - 68
	To consider a report by the Director of Environment and Housing with provides an overview of the current ambitions to make Leeds 100% Digital, where everyone in the city has the opportunity to get online and to develop their digital skills and confidence.	
	The report also outlines the Digital Inclusion work of Housing Leeds to date in exploring opportunities for collaborative working between Housing Leeds, Library and Information Services and others.	
	(Report attached)	
15	<b>PERFORMANCE UPDATE</b>	69 - 90
	To consider a report by the Director of Environment and Housing which presents a summary of the most recent performance data against the six Housing Leeds priorities.	
	The report provides performance data, supporting commentary and contextual information, as well as signposting to relevant information contained in other reports on the HAB agenda.	
	(Report attached)	
16	<b>HOUSING ADVISORY BOARD FORWARD PLAN 2016/17</b>	91 - 92
	To note /amend the contents of the Housing Advisory Board Forward Plan for 2016/17	
	(Report attached)	

**DATE AND TIME OF NEXT MEETING**

To note that the next meeting will take place on Tuesday 28<sup>th</sup> February 2017 at 5.00pm in the Civic Hall, Leeds.

**Third Party Recording**

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete